

# RISK ASSESSMENT *and Mitigation Template*

CATEGORY: ..... [insert risk category, e.g. Human resources]

RISK: ..... [insert detail, e.g. difficulty in recruiting Counsellor to ATOD position]

LIKELIHOOD: ..... (Side: F,L,P,U,or R)

CONSEQUENCE: ..... (Top: Sev, Maj, Mod, Minor, or Min)

		CONSEQUENCE				
		SEVERE	MAJOR	MODERATE	MINOR	MINIMUM
LIKELIHOOD	FREQUENT	1	1	2	3	3
	LIKELY	1	1	2	3	3
	POSSIBLE	1	2	2	3	4
	UNLIKELY	1	2	3	4	4
	RARE	2	3	3	4	4

RISK RATING: (1,2,3, or 4) =

- 1. Immediate Action Required
- 2. Action Required within 30 Days
- 3. Monitor with Organisational Policy/Procedure
- 4. No Risk

**CURRENT CONTROLS:**

[insert detail, e.g. ATOD position funds utilised to purchase private ATOD services]

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**RISK TREATMENT (MITIGATION) :**

[insert detail, e.g. Advertise in specialist journals, advertise through community sector networks]

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DATE OF RISK ASSESSMENT: ..... / ..... / 20 .....

DATE OF RISK REVIEW: ..... / ..... / 20 .....

NAME OF RISK ASSESSOR: .....

POSITION: .....

SIGNATURE: .....